



Information and instructions for University of Hohenheim employees.  
Following these instructions can prevent valuable time being and can even save lives.

## Fire Safety Instructions

What to do if you smell something burning,  
see smoke or flames, or suspect a fire

### Remain calm!

Call the fire department immediately

**Fire Department 0-112 with a cell phone 112**



#### Inform the fire department:

- Who is calling?
- Where is the fire?
- What is on fire?
- How large is the fire?
- How many people are injured?
- Wait for questions!

#### **Then give information about what is happening**

- during working hours: Occupational Health and Safety Department (0-) 0172 711 58 07, (0-) 0173 658 28 73, or (0-) 0174 205 73 56
- outside of working hours: Problem reporting hotline at 22044

#### Get to safety:

- Warn people in danger
- Take helpless people with you
- Close doors and windows
- Follow marked escape routes
- Do not use elevators
- Follow instructions
- Find meeting point



#### **Try to extinguish fire if you can do so without putting yourself in danger**

**Closest fire extinguisher**

- In hallways and laboratories
- Pay attention to signs



#### **Press contact**

If you get any questions from the press after an alarm, please direct them to the Press Office.  
Only the Press Office is responsible for contact with all media:

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