

Personal- und Organisationsentwicklung

Questionnaire for the Evaluation of Workshops

You have participated in the workshop. It is important for us to ensure the quality of our offerings. For this reason, we ask you to take a few minutes to answer the following questionnaire as rightly and completely as possible. Please don't forget to return the completed questionnaire afterwards either by e-mail or anonymously by internal mail. Many thanks in advance for your help!

Please indicate your level of agreement with the following statements:

One answer per statement!	strongly agree	rather agree	rather not agree	disagree
Workshop Leader	++	+	-	
The workshop leader was competent.				
The workshop leader was able to convey content in a simple and comprehensible way.				
The workshop leader was able to answer the participants' questions to their satisfaction.				
The behavior of the workshop leader has contributed to a good working atmosphere.				
Workshop Structure and Design	++	+	-	-
5. The workshop was clearly structured.				
The relationship between the amount of substance and the duration of the workshop was appropriate.				
7. The presentation of the contents was well understandable.				
8. The workshop material provides a good summary.				
Learning Success and Transfer	++	+	-	
The knowledge and skills I have achieved are useful for my work.				
10. The workshop allowed knowledge transfer related to practice.				
11. The knowledge I have gained has a positive impact on the cooperation with my "clients" and with my colleagues.				

Personal annotations: